

MINUTES OF THE REGULAR MEETING
May 21st, 2024
BOARD OF TRUSTEES
CLOVIS CEMETERY DISTRICT
305 N. VILLA
CLOVIS CA. 93612

PRESENT

Jim Linenbach Chairman
Charles Rigsbee Trustee
Dwight Kroll Trustee

STAFF

Stacie Caldwell District Manager
Chauncie Kirkham District Sec. / Family Coord.
Juan Pedraza Operations Manager

The March 2024 meeting was called to order by Chairman Linenbach at 9:00 am and roll call was made, Trustee's Long & Briggs were absent.

ADDITONS TO THE AGENDA: None

UNSCHEDULED MATTERS: None

GENERAL CONSENT ITEMS:

Approval of April 2024 Minutes and Approval of April 2024 Expenses. Trustee Long was absent from April meeting and was not able to vote and being there was not a quorum vote is postponed until June meeting.

ACTION ITEMS:

A. OLD BUSINESS:

- a. Redbank expansion – Automated sprinkler and irrigation system is complete.
- b. Information of the property to the South of Clovis Cemetery – No new information and still at a standstill.
- c. Update on estimates for the road repair in the old section of the Clovis Cemetery – One estimated has been received. No decision was made the board will wait for second estimate to come in before discussing the matter.
- d. Tollhouse expansion update- No action taken. Waiting for maps from David Horn.
- e. Update on new niche project and other projected areas – Reviewed areas for potential projects. No decision was made. Waiting for drawings of each area from Hal Wilkes from Christy Vault.
- f. Update on Public Officials Errors and Omissions insurance for Trustee's- All trustees are covered through GSRMA with no additional cost, it was written into the original policy.
- g. Review cost of living increase to possibly be moved to January instead of June- Employees asked the board to leave the COLA in June. The board agreed. The board asked for comparables from other local District Cemeteries for employee wages and COLA.

NEW BUSINESS:

- a. Clovis Cemetery District Website- Streamline launched website on May 15th 2024.
- b. Consider special meeting date and time to review grand jury report- The trustees agreed on June 4th at 9:00am.

REPORTS AND ADMINISTRATIVE ACTION:

District Managers' report: Summer hours- The board will let the district manager make that decision as deemed necessary.

Chairman's report: None

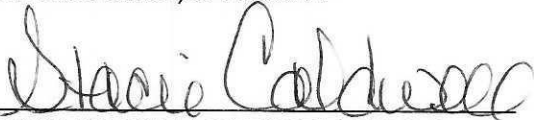
Board member report: None

Chairman Linenbach adjourned the meeting at 11:37 a.m.

Next regular meeting: June 18th, 2024 at 9:00a.m.



JIM LINENBACH, CHAIRMAN



STACIE CALDWELL DISTRICT MANAGER