

MINUTES OF THE REGULAR MEETING
NOVEMBER 17TH, 2024
BOARD OF TRUSTEES
CLOVIS CEMETERY DISTRICT
305 N. VILLA
CLOVIS CA. 93612

PRESENT

Jim Linenbach Chairman
Charles Rigsbee Trustee
Dwight Kroll Trustee
Charles Briggs Trustee
Ken Long Trustee

STAFF

Stacie Caldwell District Manager
Chauncie Kirkham District Sec. / Family Coord.
Juan Pedraza Operations Manager

The September 2024 meeting was called to order by Chairman Linenbach at 9:00 am and roll call was made, absent Charles Briggs.

ADDITONS TO THE AGENDA: None

UNSCHEDULED MATTERS: None

GENERAL CONSENT ITEMS:

Approval of October 2024 Minutes. Motion made by Trustee Kroll to approve October 2024 minutes. Trustee Long seconded the motion. Motion passed 4-0. Approval of October 2024 Expenses. Trustee Rigsbee made the motion to approve October 2024 Expenses. Trustee Long seconded the motion. Motion passed 4-0.

ACTION ITEMS:

A. OLD BUSINESS:

- a. Redbank expansion – Still waiting for the rest of the benches to arrive to install. CCD staff started concert work along entrance of the cemetery.
- b. Tollhouse expansion update- Grading is done on expansion, David Horn will send a team out to finalize the mapping, David will also get 2 estimates for fencing and the road, will email the proposals once all is received.
- c. Update on new niche project and other projected areas – Hal Wilkes from Christy Vault will be here roughly the first week of December.
- d. Update on 3 phase estimates for safety pruning in the Clovis Cemetery – First phase completed, second phase will begin February or March of 2025 depending on the weather.
- e. Review Budget received from Price Paige Company-Trustees asked for a Capital assets Budget to add to FY budget.
- f. Updated on ground squirrel population at outer Cemeteries- Academy Cemetery is 90% under control, Redbanks Cemetery is 70 % under control, Clovis Cemetery is 100% under control.

B. NEW BUSINESS:

- a. Donation for Wreath's Across America- Trustee Rigsbee made the motion to donate the usual \$1000.00 (\$800.00 for Clovis and \$200.00 for Redbanks). Trustee Kroll seconded the motion. Motion passed 4-0.

- b. Consider Employee Holiday Bonus's- Trustee Long made the motion to give all full-time permanent employees a \$400.00 Holiday bonus. Trustee Kroll seconded the motion. Motion passed 4-0.
- c. CPR Training Update- Class canceled due to instructor becoming ill. Trustees' asked Manager to check into a training class through Cintas and order 2 defibrillator and Blood pressure machines for the office and shop area.
- d. Employee Christmas Lunch- Trustee Kroll made the motion authorizing the annual Christmas luncheon for all employees. Trustee Long seconded the motion. Motion passed 4-0.

REPORTS AND ADMINISTRATIVE ACTION:

District Managers' report: Ben from Fresno Flood Control District called to say that they are abandoning the easement between the Clovis Cemetery and property to the south. He will send an official letter stating that fact. Kathy Glick from Attitude online sent estimate from AT&T to install fiberoptics at the Clovis Cemetery in the amount of \$95,000.00. Andrew from Fresno Flood Control District will be checking the foundation and location of the weather station the is going in the Tollhouse Cemetery. Per Juan Tollhouse Cemetery need new Flag and Flag Pole at the Tollhouse Cemetery. Drive in gate at Tollhouse Cemetery has been replaced.

Chairman's report: None

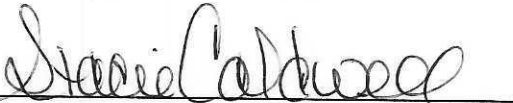
Board member report: None

Chairman Linenbach adjourned the meeting at 11:30 a.m.

Next regular meeting: December 17th, 2024 at 9:00 a.m.



JIM LINENBACH, CHAIRMAN



STACIE CALDWELL DISTRICT MANAGER