

MINUTES OF THE REGULAR MEETING
JULY 30TH, 2024
BOARD OF TRUSTEES
CLOVIS CEMETERY DISTRICT
305 N. VILLA
CLOVIS CA. 93612

PRESENT

Jim Linenbach Chairman
Charles Rigsbee Trustee
Dwight Kroll Trustee
Charles Briggs Trustee
Ken Long Trustee

STAFF

Stacie Caldwell District Manager
Chauncie Kirkham District Sec. / Family Coord.
Juan Pedraza Operations Manager

The July 2024 meeting was called to order by Chairman Linenbach at 9:00 am and roll call was made, all were present.

ADDITONS TO THE AGENDA: None

UNSCHEDULED MATTERS: None

GENERAL CONSENT ITEMS:

Approval of June 2024 Minutes. Motion made by Trustee Kroll to approve June 2024 minutes. Trustee Rigsbee seconded the motion. Motion passed 5-0. Approval of June 2024 Expenses. Trustee Long made the motion to approve June 2024 Expenses. Trustee Kroll seconded the motion. Motion passed 5-0.

ACTION ITEMS:

A. OLD BUSINESS:

- a. Redbank expansion – Trees have all been planted along the Eastern side of the expansion. The grass is green and fully grown.
- b. Update on estimates for the road repair in the old section of the Clovis Cemetery – Central Valley Asphalt came out to get all measurements of the roads. Waiting for estimate to be completed.
- c. Tollhouse expansion update- Meeting with David Horn after Labor Day to layout grave spaces and markers. Removing 3 trees in the area to be able to start grading.
- d. Update on new niche project and other projected areas – Designer from Christy Vaults will be here in sometime in mid-August to draw out plans.
- e. Update & review of Grand Jury Report – All responses were reviewed by the board members with some corrections and then will be sent to the county.
- f. Update on 3 phase estimates for safety pruning in the Clovis Cemetery – South Bay came out to look at how many trees will be in each phase. Phase 1 will consist of the main circle. Phase II will consist of the perimeter of the cemetery. Phase III will consist of the Eastern & back portion of the cemetery. Waiting on formal estimates to be completed.

B. NEW BUSINESS:

- a. Price Paige Company engagement letter for FY 24/25 – Tabled until next meeting

- b. Explanation of Fresno County accounting & General Ledger – Reviewed by all board members.
- c. Consider making a withdrawal from Fresno County account in the amount of \$300,000.00 for District expenditures – Trustee Rigsbee made the motion to withdrawal \$300,000.00 from the Fresno County account to cover district expenditures. Trustee Kroll seconded the motion. Motion passed 5-0.

REPORTS AND ADMINISTRATIVE ACTION:

District Managers' report: Computer Care/Attitude online advised us that AT&T land lines and internet needs to be upgraded.

Chairman's report: None

Board member report: None

Chairman Linenbach adjourned the meeting at 11:00 a.m.

Next regular meeting: August meeting will be dark. September 17th, 2024 at 9:00a.m. will be the following meeting.



JIM LINENBACH, CHAIRMAN



CHAUNCIE KIRKHAM, DISTRICT SEC./FAMILY COORDINATOR